

# Your council tax bill explained

Your council tax bill contains important information about what you need to pay, when you need to pay and how you can pay.

The number you need to quote when you contact us about your council tax

This is used to calculate your council tax

## COUNCIL TAX BILL FOR 2022/2023

Date of Issue **1 March 2022**

Account Reference: **900000000**

Property band **B**

Mr A Non  
High Street  
Worthing  
BN11 1AA



WORTHING BOROUGH COUNCIL

PO Box 5000, Worthing  
West Sussex, BN11 1JN

Email: [revsbens@adur-worthing.gov.uk](mailto:revsbens@adur-worthing.gov.uk)  
Web: [www.adur-worthing.gov.uk](http://www.adur-worthing.gov.uk)

Property address (if different)



Pay at the  
Post Office or  
Pay Point with  
this barcode

This Notice shows the amount of Council Tax you are liable to pay for the period 1 April 2022 to 31 March 2023

West Sussex County Council (WSCC)	1.99% increase from 2021/22	1066.29
WSCC Adult Social Care Supplement	3.0% of the total WSCC charge for 2021/22	143.73
Worthing Borough Council	2.0% increase from 2021/22	196.28
Sussex Police & Crime Commissioner	7.5% increase from 2021/22	174.93

Where your Council Tax money goes (note: these are illustrative amounts)

**Charge for your property in Valuation Band B 1581.23**

Total gross amount

Information about these amounts can be found online at [www.adur-worthing.gov.uk/council-tax](http://www.adur-worthing.gov.uk/council-tax)

The statement below gives details of any variations to the charge, eg discount

£

Less:

01 April 2022 to 31 March 2023  
25% discount as only one adult is resident

-395.31

The amount of any discount, exemption or benefit

SAMPLE

**Total to Pay**

**£1,185.92**

Total due to pay for the year

### SEE OVER FOR INSTALMENT AMOUNTS

The Discount has been given on the assumption that the occupancy of your home will stay the same until the end of the period covered by this Bill. Please remember to tell the Council if there is a change - you may face a penalty of £70 if you don't

You may qualify for help with rent and Council Tax if your income and capital are low. You can get an application form from Customer Services at Portland House, Richmond Road.

**Don't wait on the phone...**

Most of your questions are answered online  
[www.adur-worthing.gov.uk/council-tax](http://www.adur-worthing.gov.uk/council-tax)



## Go paperless

### What is e-Billing and what are the advantages?

The Council is pleased to be able to offer e-Billing as a free service for you to get your Council Tax bills, Business Rates bills or Benefit award letters sent directly to your email address.

By going paperless:

- It's faster - get your bills and letters as soon as they're available
- You'll always know where your bills and letters are
- It's secure and you can view your bills and letters wherever you are and whenever you want to 24/7

Signing up to e-Billing will help us save time, paper, printing & postage costs and energy, and will reduce the environmental impact.

### How does it work?

To get e-bills you will need to register for a Self Service account and then request e-Billing:

- For Council Tax at [www.adur-worthing.gov.uk/council-tax](http://www.adur-worthing.gov.uk/council-tax)
- For Business Rates at [www.adur-worthing.gov.uk/business-rates](http://www.adur-worthing.gov.uk/business-rates)
- For Benefits at [www.adur-worthing.gov.uk/benefits](http://www.adur-worthing.gov.uk/benefits)

Each time you are issued with a new/updated bill or Benefit letter we'll send you an email advising you to go online and view it. You'll still receive bill reminders, final notices or summonses through the post.

## Ways to reduce your Council Tax

There are a number of ways that the amount of Council Tax that we ask you to pay can be reduced.

You may be entitled to a discount or exemption, for example:

- If you are the only adult in your home
- If you live with another adult who has a severe mental impairment (for example, dementia)
- Everyone living in your home is a student

Or if you're on a low income you may be entitled to Council Tax Support (benefit).

For full details see [www.adur-worthing.gov.uk/council-tax](http://www.adur-worthing.gov.uk/council-tax) and [www.adur-worthing.gov.uk/benefits](http://www.adur-worthing.gov.uk/benefits) or organisations like Citizens Advice will be able to provide you with further information.

Don't delay - send off your application today.

## West Sussex County Council

For further information on the West Sussex County Council budget and how your council tax is used, please visit: [www.westsussex.gov.uk/about-the-council/finance-and-budgets](http://www.westsussex.gov.uk/about-the-council/finance-and-budgets)

Should you require a hardcopy of the West Sussex County Council council tax leaflet please email: [counciltax@westsussex.gov.uk](mailto:counciltax@westsussex.gov.uk)